

MEETING NOTICE

TO: Budget, Finance & Investment Committee

FROM: Joyce Ealy, Chairman

TIME: Thursday, April 8, 2010 – 5:30 P.M.

PLACE: Courthouse, Room 205

AGENDA

1. Approve Minutes
2. Investment Report
3. Fund Condition Report
4. Insurance Report
 - A. Financial Report
 - B. Recommendation for CIGNA Medical and Dental Renewal
 - C. Recommendation to Award Health Insurance Dependent Audit to Secova
 - D. Recommendation to Amend Health Insurance Summary Plan Document to Include Coverage for Cochlear Implants
5. General Fund Budget Amendments:
 - A. Correctional Work Center
 - B. Drug Court
 - C. Unemployment Compensation
6. Ambulance Service Fund Budget Amendment
7. Approve Agreement with the Tennessee Department of Health
8. Approve Grant Contract with Tennessee Department of Finance & Administration for a Three-Year STOP Violence Against Women Grant for the Sheriff's Department
9. General Capital Projects Fund Budget Amendment
10. Information Regarding Debt Refunding
11. Other Business

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To also include items that may be forwarded by Steering Committee & Public Works Committee after agenda is mailed.

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cc: Commissioners
Ernest Burgess
Jim Cope
Teb Batey
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

EXPLANATION OF AGENDA ITEMS

1. The minutes of the March 4, 2010 meeting will be presented for approval.
2. Mr. Teb Batey, Trustee, will present the monthly Investment Report.
3. The Finance Director will present the Fund Condition Report for the month ending March 31, 2010
4. Mrs. Lois Miller, Insurance Director will present the following items from the Insurance Committee:
 - A. Monthly Financial Report
 - B. Mrs. Miller will be requesting approval of the renewal with CIGNA for medical and dental administration effective July 1. CIGNA is offering a 2% decrease on the medical renewal, with the dental administration being the second year of a three-year guarantee. The Insurance Committee is recommending an alternative scenario for the renewal to include two new awareness programs for Healthy Pregnancies and Healthy Babies (a comprehensive maternity program) and Cancer Care Support.
 - C. Mrs. Miller will be requesting approval to award the services for the dependent audit of the health insurance program to Secova. The sub-committee of the Insurance Committee has been working on the audit of dependents on the health insurance plan. Two finalists were selected, and the recommendation from the Insurance Committee was for Secova to conduct the dependent audit of the health insurance program.
 - D. Mrs. Miller will be requesting approval to amend the health insurance Summary Plan Document to include coverage for cochlear implants.
5. **General Fund Budget Amendments:**
 - A. Lt. Bernard Salandy will be requesting approval of the following budget transfers and amendments to provide funding from the Miscellaneous Gasoline Account to cover estimated gasoline for the remainder of the Fiscal Year. He will also be requesting approval to transfer some money within the budget and \$38,200 from the Undesignated Fund Balance to provide additional funding to cover estimated medical expenses to Southern Health Partners and to cover the estimated expense for meals and laundry services provided by ABL:

From: 101-58900-425 – Miscellaneous/Gasoline -	\$ 6,000
To: 101-54220-425 – Work Center/Gasoline -	\$ 6,000
From: 101-54220-109 – Captains -	\$20,000
101-54220-347 – Pest Control -	1,800
101-54220-452 – Utilities -	35,000
101-54220-205 – Employee Insurance -	25,000
101-39000 – Undesignated Fund Balance -	38,200
To: 101-54220-399 – Other Contracted Services -	\$120,000
 - B. Ms. Mary Schneider, Drug Court Coordinator, will be requesting approval of the following budget transfer to provide funding to pay the accumulated compensatory time for an employee who has left employment:

From: 101-53330-189 – Other Salaries & Wages -	\$ 700
To: 101-53330-187 – Overtime Pay -	\$ 700
 - C. The Finance Director will be requesting approval of the following budget amendment to provide adequate funding for Unemployment Compensation for the remainder of the Fiscal Year:

From: 101-39000 – Undesignated Fund Balance -	\$ 16,000
To: 101-58600-210 – Unemployment Compensation -	\$ 16,000
6. The Ambulance Service Director will be requesting approval of the following budget amendment to appropriate funds received from Middle Tennessee State University for medical coverage to be used for Overtime Pay and the related benefits:

Explanation of Agenda Items (cont'd)

Increase Revenue: 118-43990 – Other Charges for Services - \$4,518

Increase Expend.: 118-55130-187 – Overtime Pay - \$3,594
 118-55130-201 – Social Security - 280
 118-55130-204 – State Retirement - 578
 118-55130-212 – Employer Medicare - 66

7. The Health Department Director will be requesting approval of an Agreement with the Tennessee Department of Health for the 2009-2010 Fiscal Year with Rutherford County agreeing to appropriate a total of \$603,222 for the support of the Rutherford County Health Department, and that \$128,375 of that amount being paid to the State in quarterly payments
8. At last month's Budget Committee meeting, the Sheriff's Department requested approval to apply for a three-year STOP Grant in the amount of \$131,457, which requires a 25% cash or in-kind match. Notification has been received of the grant award from the State of Tennessee, Department of Finance & Administration. A request will be made to authorize the County Mayor to execute the Grant Contract which is due by April 15. The grant funds will be used to hire a Domestic Violence Investigator, which will be placed in the 2010-11 budget.
9. The Finance Director will be requesting approval of the following General Capital Projects budget amendment to provide additional funding for the County Clerk's Smyrna Office Building Project:

From: Correctional Work Center Project -	\$ 813
Jail Expansion/Renovation -	8,651
Ambulance Stations	5,536

To: County Clerk – Smyrna Office -	\$15,000
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10. Information regarding a debt refunding will be presented.
11. Other Business